

2020

## JWU Library Providence Campus Annual Report 2019-2020

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Providence Campus  
Annual Report 2019-2020  
PVD/ONL Student FTE: 7,249

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<b>I. Overview (Executive Summary)</b>
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The year's activities and outcomes cannot be effectively summarized without mention of the COVID-19 pandemic and its impact on operations. Due to well-developed use of web-based technologies, JWU Library was better prepared than many other departments for the transition to online-only services and elimination of all in-person services; nonetheless, much of the data in this report reflects the disruption to routine operations and the resulting student disengagement from campus life.

The pandemic also brought about budgetary cutbacks, with the most significant occurring in the library payroll. By the end of the 2019-2020 fiscal year, JWU Library had two fewer full-time positions than in 2018-2019. While the positions were not public-facing, they detracted from the effective delivery of online research resources to the university, as well as suspending completely any management of university archival collections.

While many of the charts and tables below show declining totals that reflect both the impact of the pandemic as well as a decline in student enrollment, some charts do show increases in library and museum activities, in comparison to the previous year. For example:

- The Culinary Arts Museum saw the total number of visitors nearly double over the previous year's total
- Total accesses to full-text journal content increased by more than 25K
- Total accesses to streamed videos more than doubled
- Total number of search results retrieved through the Culinary Arts Museum online catalog doubled
- Total number of Downcity information literacy instruction sessions increased by 44 sessions

While the primary focus of library and museum operations and activities continued to be in direct support of primary departmental objectives, the library also provided ancillary support of other university departments' objectives. A significant example is the training and technical assistance for the College of Arts & Sciences, Media & Communications Department (M&C). At the request of the M&C chair, the library engineered a procedure through which the library's online catalog could be deployed to help M&C effectively manage the lending of video cameras and other related equipment to students majoring in media & communications. In FY20, the M&C department used the library system to make **1,047** equipment loans to students.

Key library and museum initiatives included:

- **Information Literacy Instruction & Assessment Module** – An interactive online module with learning assessment tool, developed by JWU librarians to help first year students in ENG1020 and 1021 distinguish between primary and secondary information sources, as well as popular, trade and peer-reviewed publications, and recognize how context impacts the preference for one type of publication over another as an authoritative source

- **Request a Textbook Chapter Scan** – A process that allows students to request and receive copyright-compliant access to faculty-assigned textbooks placed on course reserve at the library
- **IMLS CARES Act Grant Application** – With guidance from the university development team, a proposal to triple the open textbook adoption rate at JWU through mini-grants for faculty as well as an OER librarian position, a site license for Pressbooks.edu and membership in the Open Education Network
- **NEH Humanities Collections & Reference Resources Grant Application** – With guidance from the university development team, as well as McAllister & Quinn consultants, a proposal to fund digitization and metadata creation for a significant portion of the *Culinary Arts Museum Restaurants Collection*
- **Culinary Arts Museum Website Reboot** – In support of the NEH grant application and also to allow the university to capitalize on the Museum’s previous web domain [culinary.org](http://culinary.org), website redesign and migration to a new domain: [www.jwu.edu/culinarymuseum](http://www.jwu.edu/culinarymuseum)

<b>II. Finance</b>
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**a. Library Payroll**

Spending (Excludes benefits)	2019-2020	2018-2019
Professional and Paraprofessional	\$ 795,573.00	\$ 774,132.00
Student Assistants	\$ 171,367.00	\$ 207,710.00
<b>TOTAL</b>	<b>\$ 966,940.00</b>	<b>\$ 981,842.00</b>

**b. Library Non-Payroll**

Spending on Information Resources	2019-2020	2018-2019
Serials	\$ 41,946.00	\$ 38,714.00
AV	\$ 145.00	\$ 491.00
Books	\$ 16,428.00	\$ 15,518.00
Databases	\$ 456,380.00	\$ 432,180.00
<b>TOTAL</b>	<b>\$ 514,899.00</b>	<b>\$ 486,903.00</b>

**c. Museum Payroll**

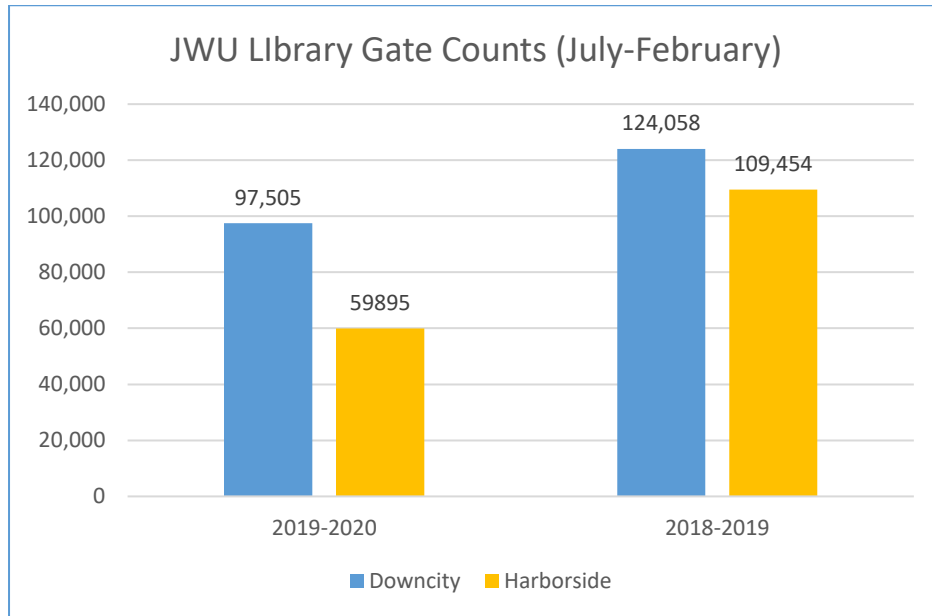
Payroll (Excludes benefits)	2019-2020	2018-2019
Professional	\$ 57,878.00	\$ 56,869.00
Student Assistants	\$ 37,133.00	\$ 45,919.00
<b>TOTAL</b>	<b>\$ 95,011.00</b>	<b>\$ 102,788.00</b>

**d. Museum Non-Payroll**

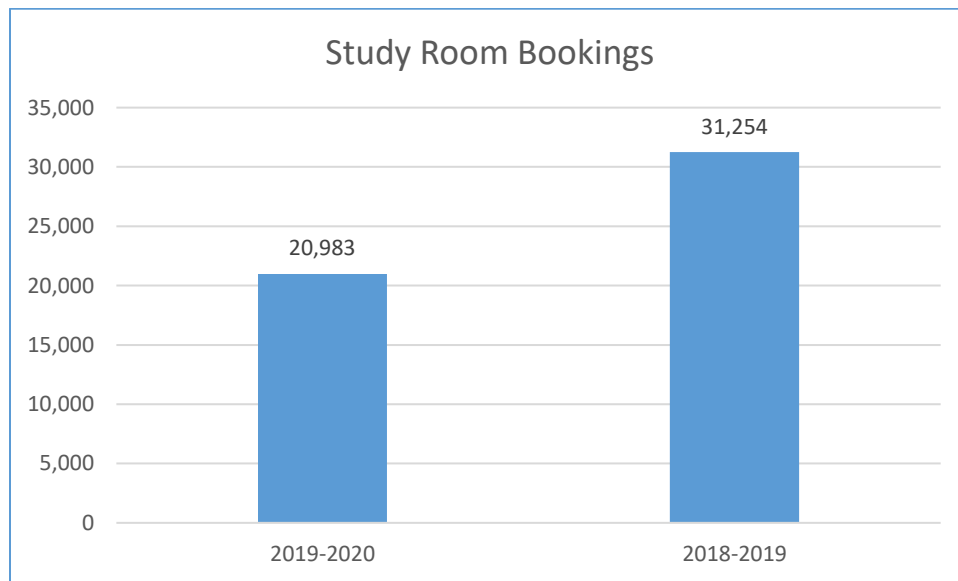
Spending on Museum Resources	2019-2020	2018-2019
Collection Management Supplies	\$ 1,341.00	\$ 1,581.00
Office Supplies	\$ 164.00	\$ 1,252.00
Affiliations, Printing & Promotion	\$ 369.00	\$ 463.00
<b>TOTAL</b>	<b>\$ 1,874.00</b>	<b>\$ 3,296.00</b>

**III. Spaces**

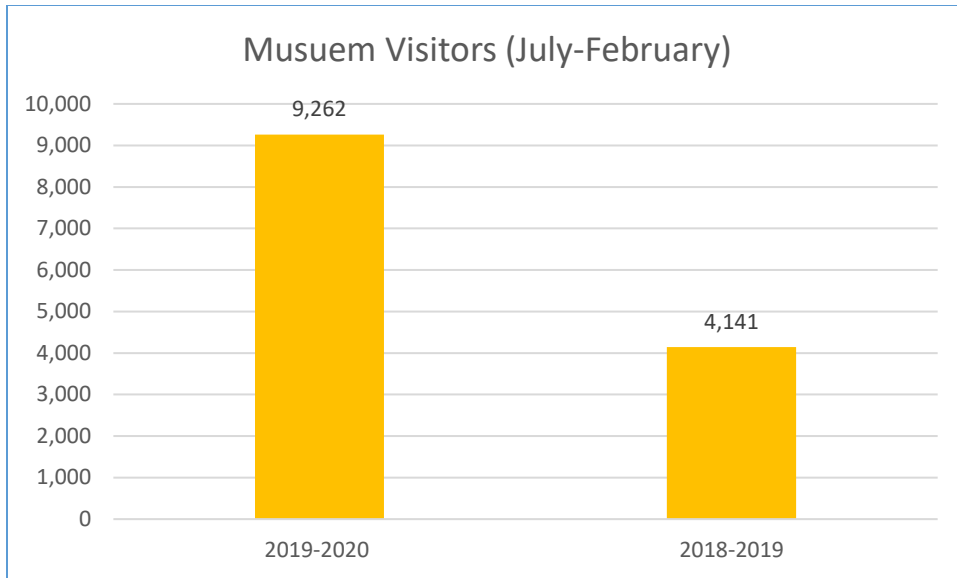
**a. Library**



**b. Study Rooms**



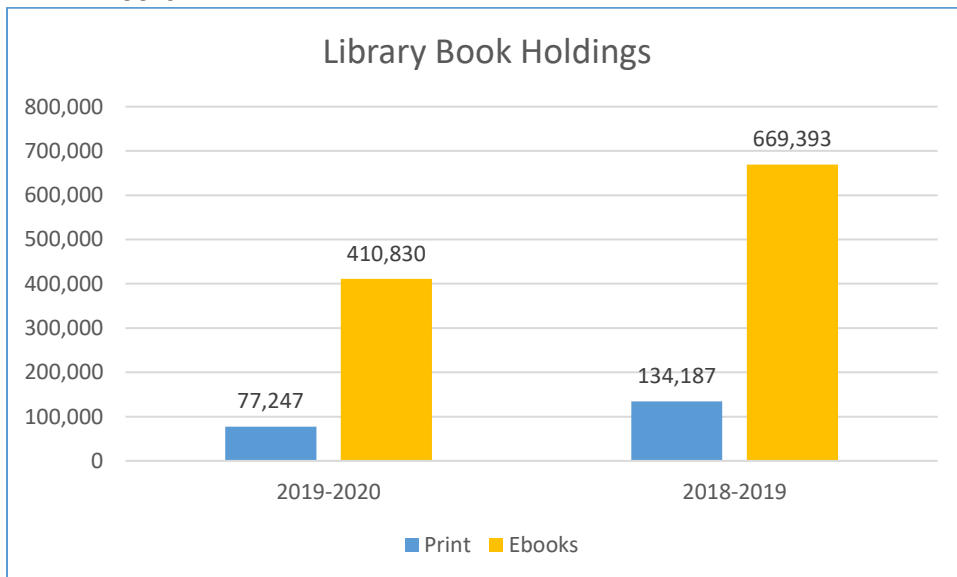
**c. Museum**

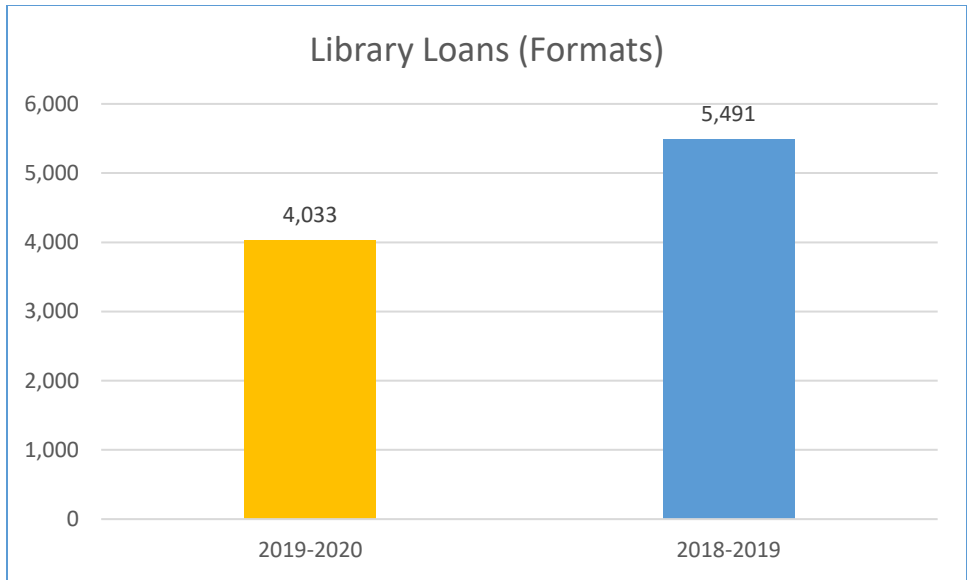


**IV. Collections**

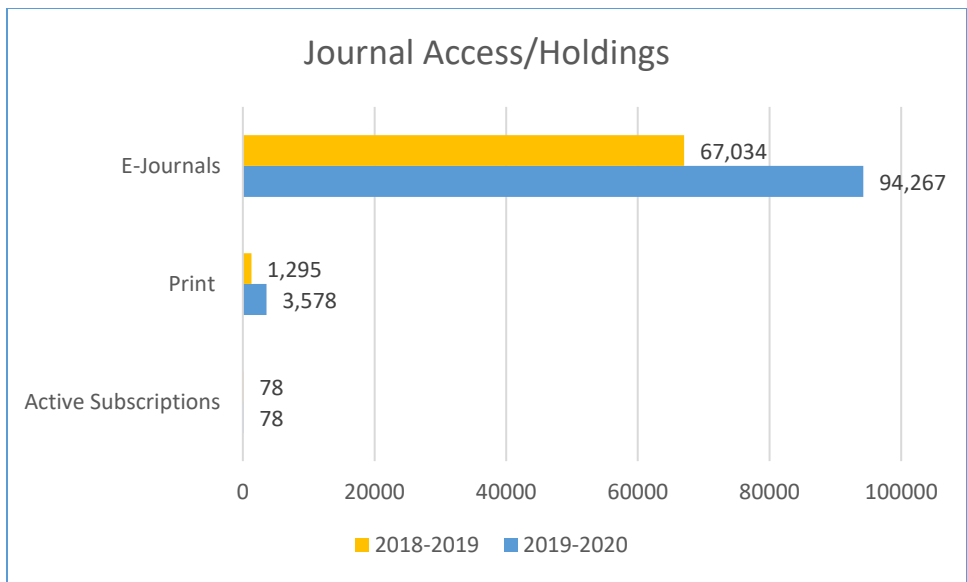
**a. Library**

- Books**

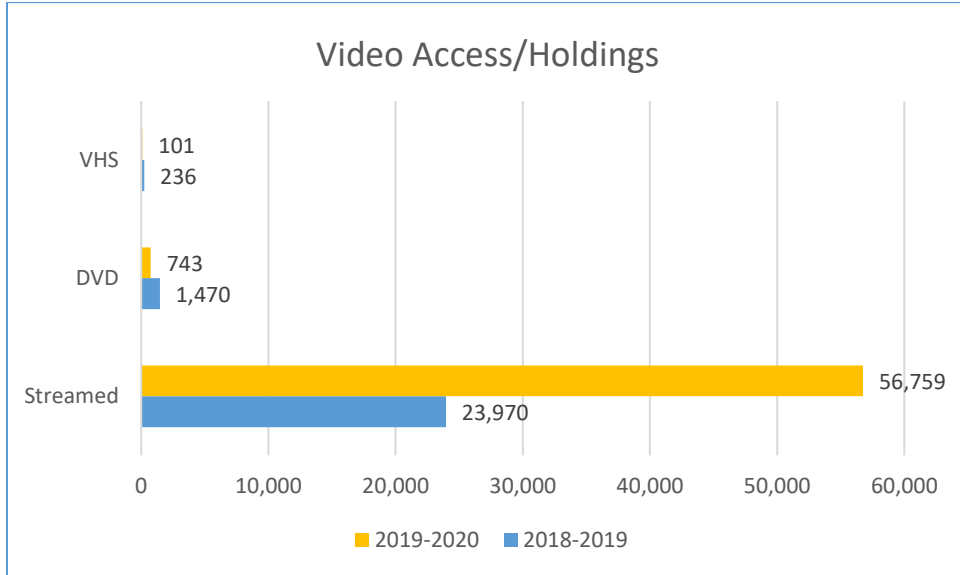




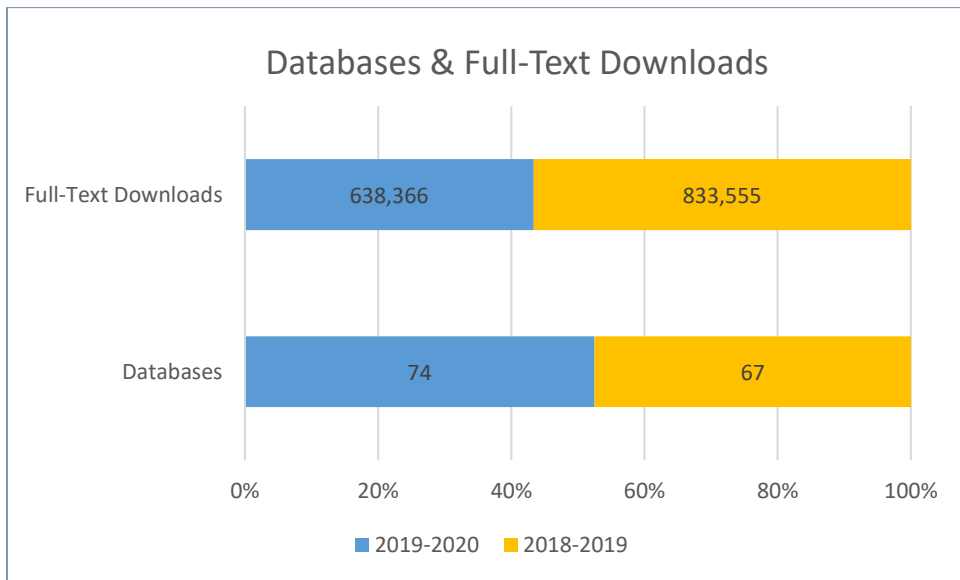
• **Journals**



- Videos



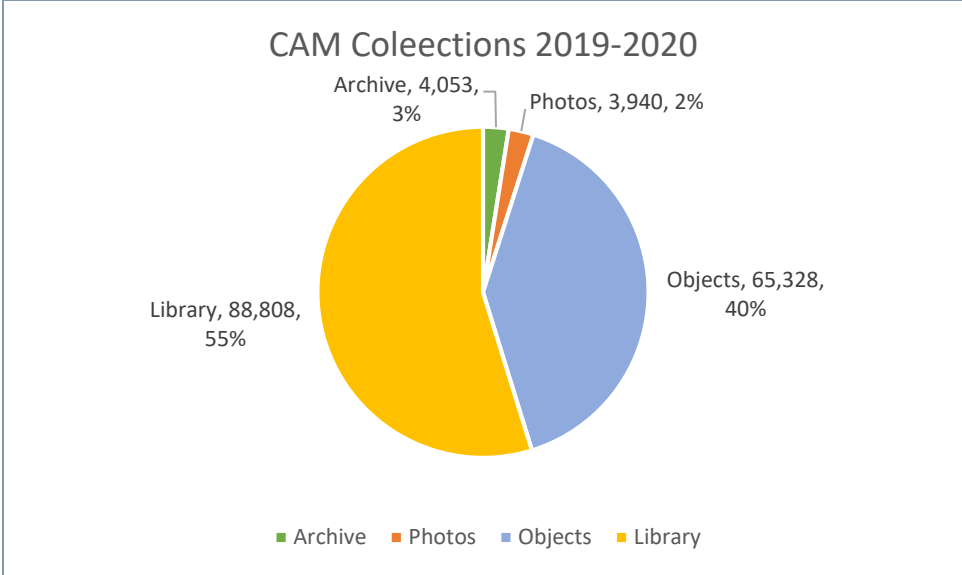
- Databases



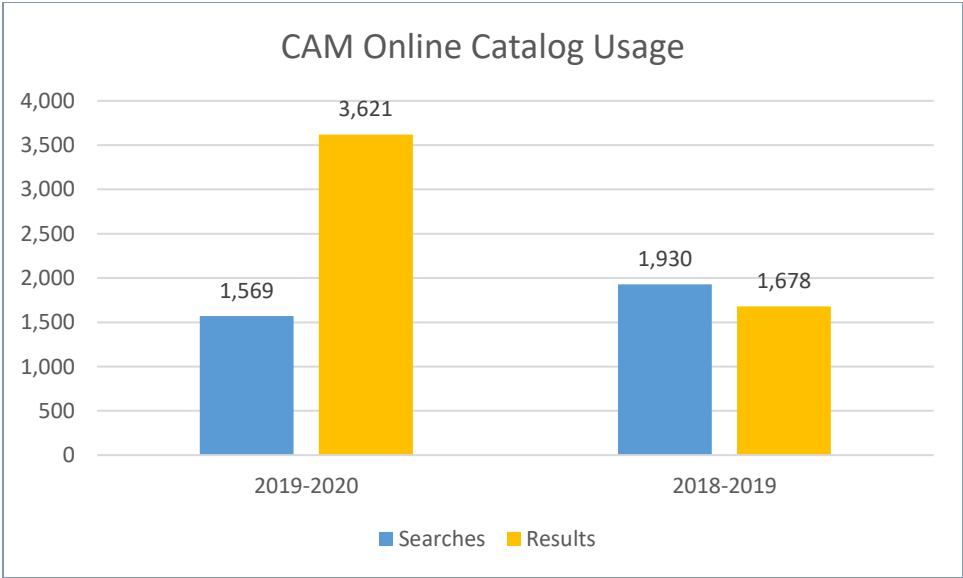
**b. Culinary Arts Museum**

- Collections



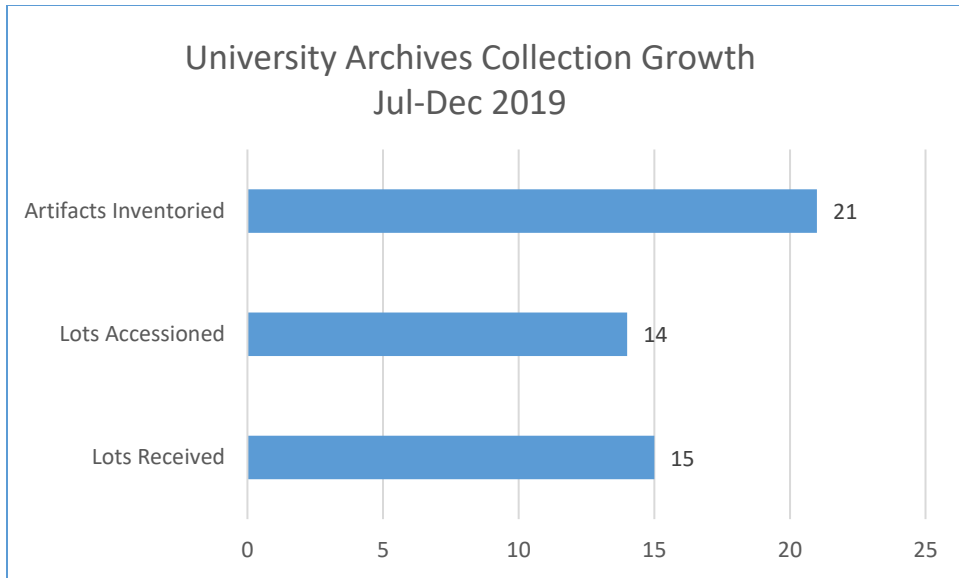


- **Catalog Use**

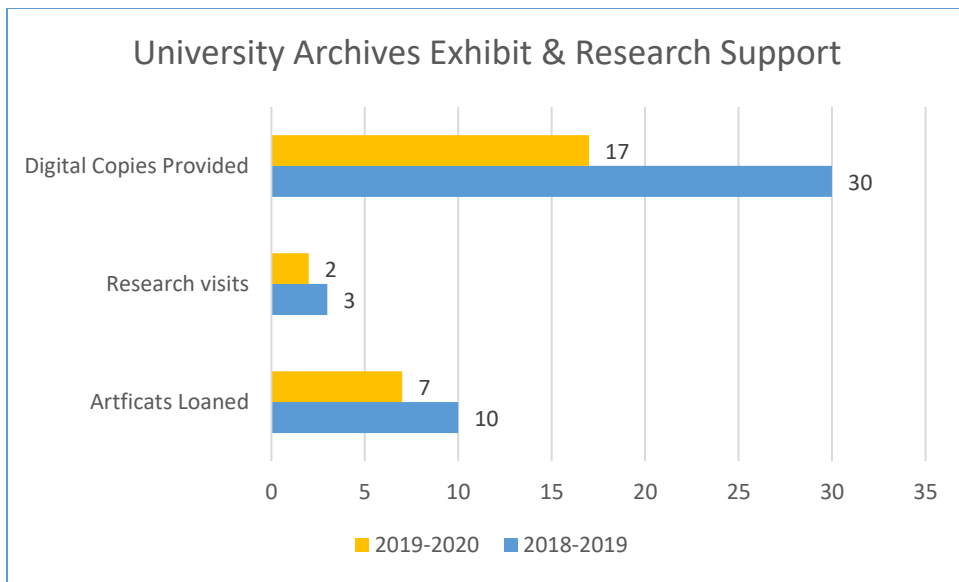


**c. University Archives**

- **Collections Growth**



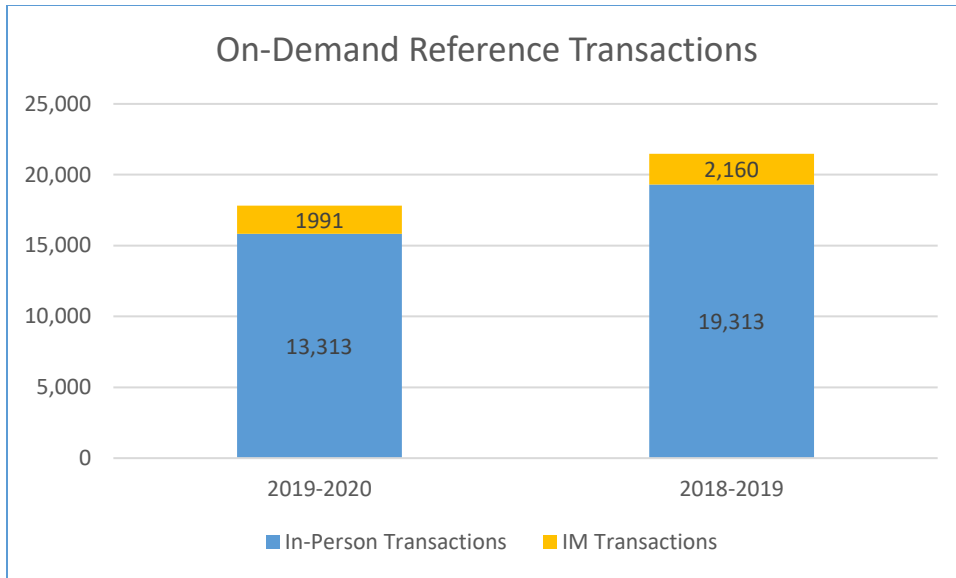
- **Support for Exhibits & Research**



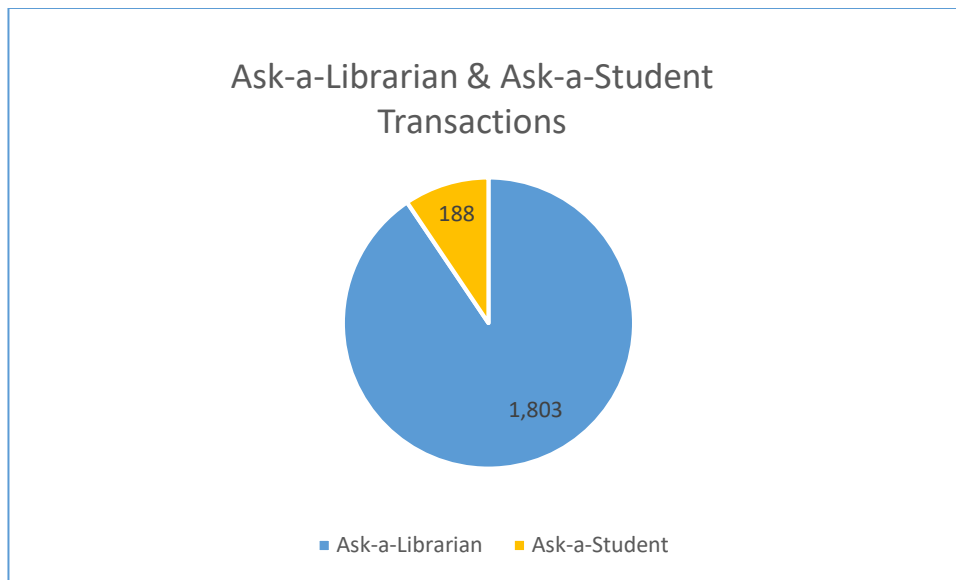
## V. Reference & Research Support

### a. Library

- **On-Demand Reference Transactions (IM and In-Person)**



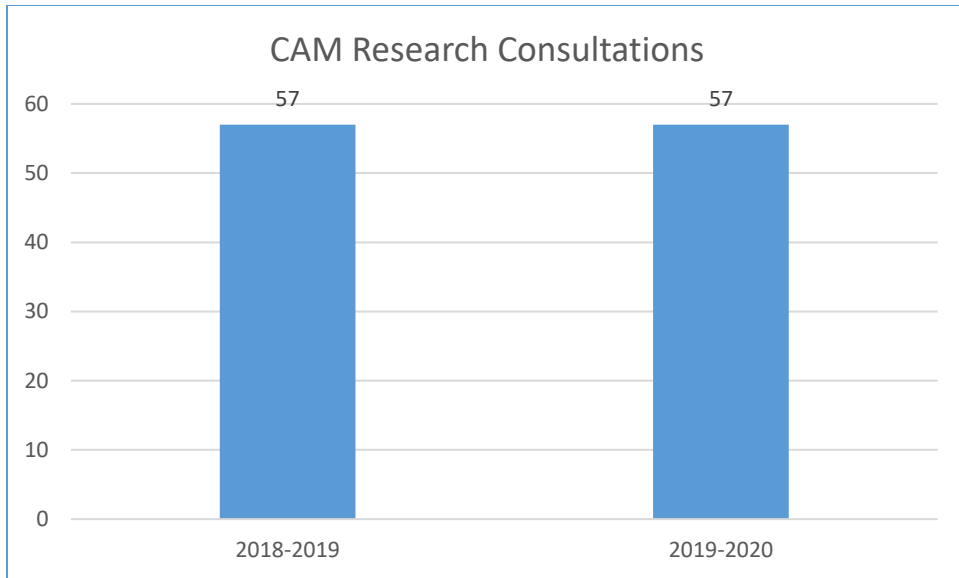
- **Ask-a-Librarian and Ask-a-Student IM Transactions**



- **Research Consultations**

**b. Museum**

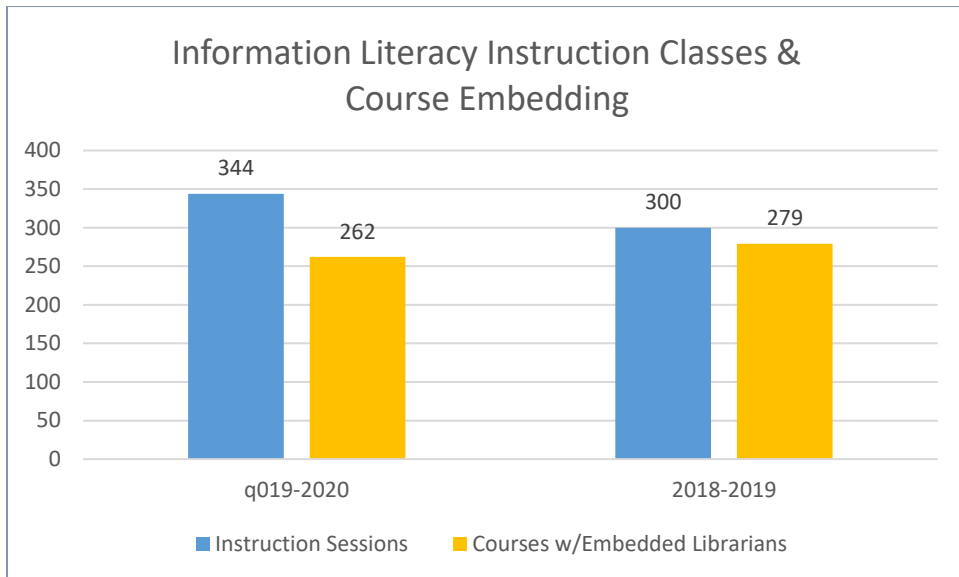
- **Research Consultations**



**VI. Instruction & Outreach**

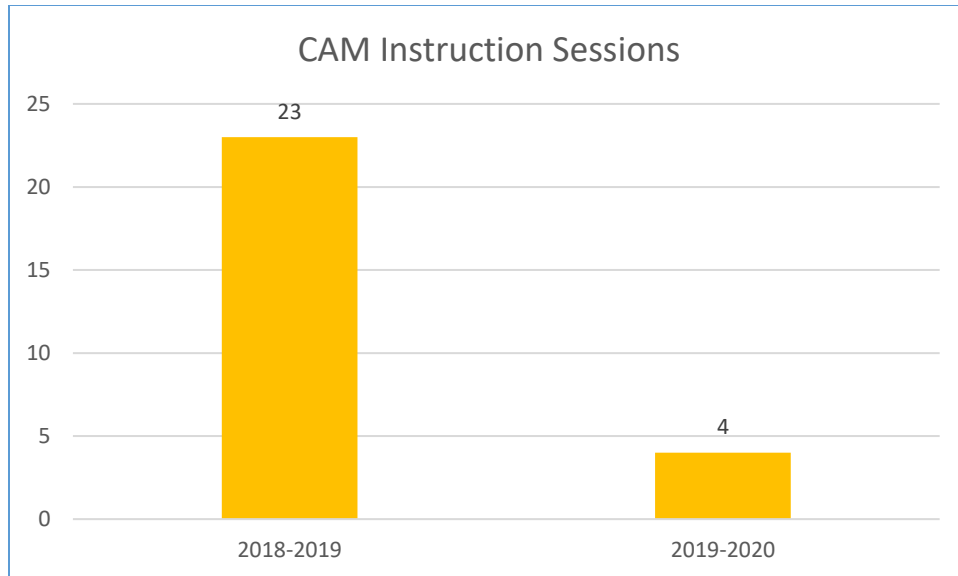
**a. Library**

- **Information Literacy Classes and Course Embedding**



**b. Museum**

- **Research Instruction Sessions**



**c. Committee Work (Library & Museum)**

- **Internal (JWU)**

- Adaptive Technology Awareness Committee
- Administrative Curriculum Committee
- Campus 2022
- Collaborative Learning Program
- Guided Meditation Leaders
- JWUGold Mentoring Program
- University Outcomes Assessment Committee
- Provost's Council
- Safety Committee

- **External**

- Association of Rhode Island Health Sciences Libraries (ARIHSL)
- Board of Directors, Consortium of Rhode Island Academic & Research Libraries (CRIARL)
- Access Services Affinity Group, Higher Education Library & Information Network (HELIN)
- Annual Conference Planning Task Force (HELIN)
- Board of Directors (HELIN)
- E-Resources Affinity Group (HELIN)
- Library Board of Rhode Island (LBRI)
- Technology Standards Committee (LBRI)
- New England Library Instruction Group (NELIG)
- Communications Committee (RILA)
- Executive Board, Rhode Island Library Association (RILA)
- Information Literacy Round Table (RILA)
- RI Open Textbook Initiative, Steering Committee

- Second Life Virtual Worlds Education Round Table

**d. Presentations & Publications (Library & Museum)**

- Frank Satterthwaite and Lisa Spicola. “Implementing a Multidisciplinary Approach to Creating ‘Highly Personalized’ Learning in Hybrid Courses: A Faculty/Librarian Collaboration Pilot Study” for the JWU Faculty Showcase 2019 and JWU Transformative Approaches Expo 2020
- Jennifer Castel and Sarah Naomi Campbell. “Crafting Credible Cocktails: Blending Context, Genre and a Hint of Pop Culture for the Perfect Librarian,” in *The Critical Thinking about Sources Cookbook* (edited by Sarah E. Morris). Chicago: Association of College and Research Libraries, 2020.

**e. Official Reports (Library & Museum)**

- Occupational Therapy Doctoral Program AOTA-ACOTE accreditation application (Library Narrative)
- University IPEDS data submission (Academic Library Survey)
- ACRL Trends and Statistics Survey

VII. <b>New Initiatives in 2019-2020</b>
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- Collaborated with the development team on an Institute of Museum and Library Services (IMLS) CARES Act grant proposal to grow the adoption and assignment of textbooks by JWU faculty
- Collaborated with the development team on a National Endowment for the Humanities (NEH) Humanities Collections & Reference Resources grant application to fund digitization and metadata creation for artifacts in the Culinary Arts Museum Restaurants Collection
- Piloted an on-demand textbook digitization project
- Launched an Information Literacy Learning and Assessment Online Module

VIII. <b>Planned for 2020-2021</b>
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- Pilot the use of Digby®, a mobile application that optimizes the inventorying and management of tangible information assets (i.e. books, journals, DVDs, etc.)
- Develop and pilot a new procedure for assessing the impact of information literacy instruction on student academic outcomes
- Cultivate an open access culture through the development of an OER hosting and editing platform, as well as other faculty support resources and services
- Improve the functionality of the [Databases A-Z](#) index through the addition of graphical icons and revised annotations
- Digitize Providence Campus yearbooks dating back to 1952, and issues of the Campus Herald dating back to 1988